



## Key Club Agenda

### Officers Meeting

2/11/21

**\*Please take a look over this document prior to the meeting if you can\***

#### Advisor Report

##### **a. Meeting Dates/Visit from Matthew**

- i. We are going to discuss today when might be a good day and time to have meetings moving forward, please fill out this form with your preference. Once we review the feedback, we will send you all a calendar of upcoming meeting dates so it is easier for you to plan.

<https://forms.office.com/Pages/ResponsePage.aspx?id=7bKCJrldMUOOD8M0xrkhaDhvyBt1QMFKoWuwajbjEaRUNjNCQUVGMzFERloxNFNFUkhUSTVaVUgzS4u>

- ii. We have been in contact with Matthew Yuro our Lt. Gov, we will be inviting him to come in as a guest to our next meeting on **Wednesday the 17<sup>th</sup>** to introduce himself!

##### **b. Dues**

- i. Dues will be on hold this year.
  - I. \*If you are a senior and would like to be eligible to apply for a Key Club scholarship, you must pay dues.

##### **c. Committees**

- i. Thoughts on how to separate the committees?

#### **2. Service Focus for February**

##### **a. "Key to Your Success"**

- i. For the month of February, we are going to be working on a new project, "The Key to Your Success"!!

- ii. During such challenging times, it has been more important than ever to support one another. For this project, we are going to be asking everyone who has been the "key" to their success during this time.
- iii. MS Form/Bulletin Board/Packets
- iv. See other document for more info

**b. St. Jude Virtual Valentines**

- i. Send a Valentine e-card to a patient!

(Due Friday, one hour per 5 cards, max 25 cards for hours)

- I. <https://www.stjude.org/get-involved/other-ways/valentines-day.html>

**c. Officers/Training**

- i. We will be asking Matthew to come to our next meeting and complete officer training afterwards. (approx. 20 min for training)
- ii. Moving forward throughout the year we want you guys to be able to run the meetings! 😊 We know all of you have wonderful ideas and leadership skills. For our next service project in March, you will all be able to decide how to present it to our members. You can explain in it a PowerPoint, talk about it, etc.
- iii. There will be an event planning sheet attached to this agenda which you can use to help you plan out your ideas, assign tasks to each member, etc. We are also going to include a blank agenda sheet that you can use to help you too!
- iv. As we move into March meetings, you are welcome to plan out exactly how the meeting is run. You can take attendance in a roll call, do a Kahoot, play a game, etc. All we ask is that at least 2-3 days prior to the meeting an agenda be sent to Ms. Bennett for approval.
- v. As always, we can help you with anything as you begin to fully transition into your positions as an officer. Send us Teams messages, emails, etc. if you ever have any questions! We know this has been a rocky few months, so we can transition slowly!

**d. Outside Meetings**

- i. \*Reminder!! If you are planning on attending any virtual meeting outside of OBHS (zooms, etc.), please let us know first for approval by sending us an email at least 2 days prior. Thank you!
- ii. Please add which meeting you attended to the outside meetings form (coming soon) and share what you learned at the meeting by sharing it in a meeting/posting it in the officer/advisor channel! 😊

**e. Lt. Gov. Elections Feb 19<sup>th</sup> @ 7:30pm**

- i. From Matthew: "Division 11's virtual Lieutenant Governor Elections will be taking place on **Friday, February 19th, at 7:30 pm via Zoom!** Please **SAVE THE DATE**, as we need **two** officers from each Key Club to attend and delegate in the voting process"

Link: <https://us02web.zoom.us/j/84567556676?pwd=Qzg2WmNzNjZXMlBvNUV3S2ttZ2EzQT09>

Meeting ID: 845 6755 6676; Password: KeyClub

- ii. Any two officers can go, please let us know who will be going by the 18<sup>th</sup>!

**f. Possible Upcoming Projects**

- i. Virtual Ideas: Matthew sent over some great ideas that we can do virtually, more info to follow in coming meetings for later in the year for now.....
- ii. March-Ocean Theme!

March 1<sup>st</sup>-March 12<sup>th</sup>: Part of the NJ Key Club District Steering Project

From Matthew:

**1. Trex Plastic Bag Recycling Challenge Divisional Event:**

"For our next upcoming divisional event taking place over the months of February and March, our Division will be participating in the Trex Plastic Bag Recycling Challenge, which will benefit our District Steering Project this year of Keeping the Garden State Green! When you donate your unwanted plastic materials to Trex, not only are you helping to keep thousands of pounds of waste out of landfills, but you're also helping Trex to continue to create beautiful and environmentally responsible outdoor products. As a Division, we will be collecting unwanted plastic materials that are accepted through Trex. A list of these products can be found [HERE](#).

I (Matthew) will also be conducting a call with all Key Club Presidents and any other Officers who would like to learn more in-depth information about our final divisional event. The zoom link can be found below, and this call will be taking place on **Friday, February 12th at 2:00 pm & 7:30 pm**. For anyone who participates in this event, please

have them fill out the google form attached [HERE](#) so I can keep track of how many clubs and members participate."



## 2. Ocean Search Engine-Ocean Hero

### [OceanHero - The search that saves the oceans](#)

- Search engine similar to Google, for every 5 searches the equivalent of 1 water bottle is removed from the ocean
- Possible organizations to support this year: The Thirst Project, March of Dimes, UNICEF, Old Bridge Food Bank, etc.
- Camp Robin (Spring?) with funds raised from Smash Brothers Tournament

### **Important Dates**

**Friday 2/12 @2pm OR 7:30pm** Trex Plastic Bag Recycling Challenge Divisional Event Zoom Info Meeting w/ Matthew Meeting ID: 634 412 7252 Passcode: KeyClub  
<https://us02web.zoom.us/j/6344127252?pwd=aEtQcGgzVDVEQUdzS05OZ2dnWHVZZz09>

**Wednesday 2/17 @1pm** Club Meeting/Officer Training Teams

**Friday 2/19 @7:30pm** Lt. Governor Elections

Link:<https://us02web.zoom.us/j/84567556676?pwd=Qzg2WmNzNjZXMIbVnUV3S2ttZ2EzQT09> Meeting ID: 845 6755 6676; Password: KeyClub

**Friday 2/26 @6pm** Divisional Council Meeting #7: (zoom link soon)

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