



Key Club Agenda

Officer Meeting

3/3/21

1. Advisor Report

a. Meeting Dates

- i. After reviewing the Form, it seems to be that Wednesdays work best for most members. We will try to change it up periodically, but we can make our next meeting tentatively for April 14th. Any updates we have prior to then will be posted to our Team!

b. Updates

- i. Dues: if you would like to be listed as an active member for New Jersey and would like to pay dues, they will be virtual this year. Please use the following link to pay online, all dues payments this year will be through this link instead of in person. Please let us know if you pay dues so that we can keep a record as well.
Here is the link to join the Key Club of New Jersey COVID: <https://fs6.formsite.com/NJKeyClub/COVID/index.html>
- ii. Matthew sent out an email with some upcoming dates that were discussed at the Divisional Council Meeting, thank you to Jaya, Humphrey, Amanda, Sunny, and Sriya for attending!! (if this is not correct please let us know)
- iii. Shoutout to Amanda for working on a newsletter in progress!

2. Service Focus for March

a. "Key to Success"



1. Keep spreading the word!! WE ARE OVER 200!!

<https://forms.office.com/Pages/ResponsePage.aspx?id=7bKcJrldMUOOD8M0xrkhaDhvyBt1QMFKoWuwajb>

3. NexTrex Event! (20 items=1 hour)

a. *also if anyone participates in the OBHS Fights Hunger Project from Red Cross let us know!

OBHS KEY CLUB DIVISIONAL EVENT

NexTrex Plastic Recycling Challenge

Keep the Garden State Green!

Recyclable donations keep thousands of pounds of waste out of landfills and help Trex to continue to create beautiful and environmentally responsible outdoor products.

From March 1st-12th, 2021

DROP OFF:

OBHS Main Building Reception
Look for the labeled drop off spot

Remote drop off times are

12:00-2:00 PM on:

Monday Tuesday

Thursday Friday

Clean, soft plastic/bags only!

For more information on recyclable materials:



SCAN ME



What can be recycled?

All plastic must be clean, dry and free of food residue.



Grocery bags



Bread bags



Bubble wrap



Dry cleaning bags



Newspaper sleeves



Ice bags



Plastic shipping envelopes



Club Monthly Report Form Reminder:

Every 10th of the Month, each club is required to fill out a Club Monthly Report Form attached [HERE](#) by their respective club secretary ****We are going to fill this out for you guys for this month, for next one we can do a Teams call and walk you through how to fill it out. The purpose of this is to make sure that your Club is participating to serve their community and to provide any information that will help us, the District Board, and Kiwanis Committee to help you and your Key Club. This will not take longer than an hour so please be patient and fill everything out.

Annual Achievement Report Form Reminder:

We will fill this out for this year as well due to our unique circumstances

March Club Officer Check-In Calls: ***Please let Ms. Bennett, Humphrey and Armaan know when you sign up so we can keep track.**

During the month of March, I would like to meet with each officer one-on-one for the last time to check-in with you and discuss the future of your Key Clubs for the next service year! Each officer is **required** to have a check-in call with me at some point during this time. If all officers would be able to sign-up using the link attached [HERE](#) by **Friday, March 5th at 11:59 pm**, that would be most appreciated! If you have any questions, please feel free to reach out to me! Thank you!!

Officers Assignment Log Update: **Matthew just wants to make sure everything is up to date

Please take a look at the Assignment Log attached [HERE](#), and let me know if there are any mistakes on my end. You can comment on the google sheet and attach my email to assign me the comment so I can fix it later!

Joint Divisional Award Night:

Come celebrate the end of a very successful service year with Division 11 and friends at the Joint Divisional Award Night taking place on **Friday, March 19th from 7:00-9:00 pm via Zoom!** More information will be coming soon in the next upcoming weeks! Please click [HERE](#) to access the RSVP link and fill it out by **Thursday, March 18th at 11:59 pm** if you would like to attend! Click [HERE](#) to access the promotional flyer that you can share with your Key Club members! Also, as an assignment, I would like for all current Key Club Officers to please complete the Cameo google form attached [HERE](#) by **Friday, March 5th at 11:59 pm!** Thank you!

DECON Contest Packet: *any that we might be eligible for we will fill out